**SOP 57 – Incident Involving Hazardous Tree or Falling Limb** *Douglas Forest RV Resort LLC – 106 Douglas Road, Webster, MA*

1. If a tree or large limb falls and causes injury, damage, or obstruction, call 911 immediately if there is any threat to life or safety.
2. Do not allow guests or staff to approach or climb on downed trees or limbs.
3. Notify the General Manager or on-site lead without delay.
4. If the fallen tree or limb affects electrical lines, structures, or roadways, secure the area with cones, tape, or vehicles and wait for professional response.
5. If a tree is leaning, cracked, or appears at risk of falling:  
   * Keep all people and vehicles away
   * Mark the area clearly
   * Notify management for immediate arborist or removal assessment
6. Record:  
   * Time and location of the event
   * Weather conditions (wind, storm, ice)
   * Any damage or injury
   * Witnesses or involved guests
7. Take wide-angle and close-up photos of:  
   * The tree or limb
   * Damaged structures, RVs, or power lines
   * Obstruction or hazard created
8. Complete an Incident Report including:  
   * Tree condition before and after incident (if known)
   * Property damage, injury, or site closures
   * Emergency response or utility involvement
9. Management will coordinate professional tree service, insurance review, or guest compensation if applicable.
10. Tree hazards must be routinely inspected and logged. Any reports of dangerous trees must be documented and prioritized for removal.